

Counsel, Ethics Education

As an agency of the Supreme Court of Illinois, the Attorney Registration and Disciplinary Commission (ARDC) is charged with promoting and protecting the integrity of the legal profession. The ARDC assists the Supreme Court in regulating the legal profession through registering lawyers, conducting education and outreach programs relating to compliance with Rules of Professional Conduct and the effective representation of clients, investigating complaints of lawyer misconduct, prosecuting lawyer disciplinary proceedings and advocating for remedial action on behalf of victims of lawyer misconduct.

Currently, the ARDC is accepting applications for a full-time attorney for the education program for its Chicago office. The Counsel, Ethics Education will be involved in designing, planning, developing, delivering and maintaining ARDC's interactive e-learning, virtual on-demand and live in-person continuing legal education programs for Illinois attorneys. Responsibilities will include:

- Collaborate with leadership, the education team and content creators to identify requirements and objectives for ARDC's educational programs, initiatives and resources;
- Develop and create content for ARDC's education programs, including but not limited to, instructional modules, presentation materials, video demonstrations, sample exercises and evaluations;
- Present educational programs relating to lawyer ethics and professional responsibility;
- Maintain e-learning courses on the ARDC's Learning Management System (LMS) platform;
- Collaborate with internal and external partners regarding program production, database file maintenance, system updates and upgrades;
- Prepare and manage records of, and reporting for, LMS course data; and
- Participate in monitoring and measuring the effectiveness of education programs, and in implementing solutions to system and program issues.

Requirements: Candidates must be an attorney admitted to practice law in Illinois or in another United States jurisdiction and have a minimum of three years of experience in developing and delivering educational programs, preferably in the field of legal ethics.

The ARDC is committed to a culture of diversity and inclusion. We offer a hybrid work schedule, competitive compensation, and an excellent benefits package. Interested parties should send a letter and resume to: employment@iadc.org.